

Tool Time

by | Lynne Farrell Stover

• Library Lessons •

Grades
3–5



Library Lesson

Parts of a Book Round Table

Time Required: 20–25 minutes

Suggested Grade Level: 3–5

Objective:

- Students will participate in a prepared question and answer activity focusing on the parts of a book.

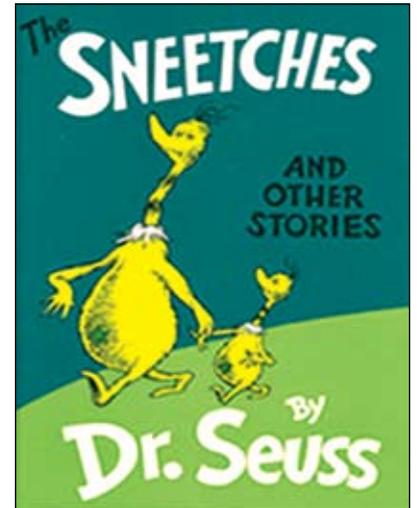
Materials:

- Prepared Parts of a Book Round Table cards from page 2 (see procedure for instructions)
- Parts of a Book Round Table Answer Key from page 3 for instructor's use.

Procedure

1. Prepare the Parts of a Book Round Table cards ahead of class time. Photocopy the strips of text from pages 2–4, cut them out, and paste the front and back text onto each card accordingly so that each card has a question on one side and an answer on the other. *NOTE: The answer on the back of a card should NOT match the card's question, so be sure to put the question and answer from each strip on the same card, just as they are laid out on pages 2–4. E.g, the first card should have the question: "What is the name of a book called?" on one side, and the other side should show, "A GLOSSARY is a dictionary found at the back of some books. It lists and defines the important words in the book".*
2. Tell the students that today, you will be doing an activity to help us identify the parts of a book. If they pay attention to the questions and answers on the cards, they will learn about the different features of a book.
3. Have students pair up, and give each pair one card.

4. Have the pair of students with the card labeled "First Question" to stand up, and read the question to the class. The question reads, "What is the name of a book called?" The pair with the correct answer ("The name of a book is called the TITLE of the book.") then stands up and reads the



answer aloud. This pair of students should then ask the question that appears on the other side of the card. Play continues until the pair who asked the first question answers the last one.

NOTE: Keep the answer key close at hand to help with the progression of the game.

5. Conclude the lesson by asking the students to see if they can identify the different parts of a book in the book that they are currently reading.

❖ ❖ ❖

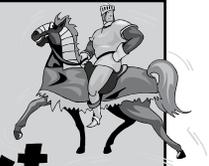
Lynne Farrell Stover has over thirty years of experience as an educator and is currently a Teacher Consultant at James Madison University in Harrisonburg, Virginia. She has taught many teacher workshops and won Teacher of the Year in 1999 from the Virginia Council of Economic Education and from the Virginia Association for the Gifted. She is the author of *Magical Library Lessons*, *More Magical Library Lessons*, *Magical Library Lessons: Holiday Happenings*, and *From Snicket to Shakespeare from UpstartBooks*.





Parts of a Book

Round Table Card Text



Front of Card

Back of Card

First Question:

What is the name of a book called?

A **GLOSSARY** is a dictionary found at the back of some books. It lists and defines important words in the book.

What is the writer of a book called?

The name of a book is called the **TITLE** of the book.

What is the artist who draws the pictures in a book called?

A person who writes a book is called the **AUTHOR** of the book.

When a book is on a shelf, what is the back part of the book facing out called?

The artist is called the book's **ILLUSTRATOR**.



Parts of a Book

Round Table Card Text



Front of Card

Back of Card

What are the words in a book called?

The part of a book that faces outward when the book is on a shelf is the book's **SPINE**.

What is the outer part of a book called?

The words that tell a story or supply information are called the **TEXT** or **BODY** of the book.

The company that makes a book is called what?

The outer part a book is called a **COVER**. Sometimes the **COVER** is protected by a **BOOK JACKET** that can also be called a **DUST COVER** or **DUST JACKET**.

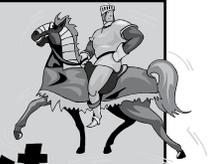
What is the year the book was published called?

The company that makes a book is called the book's **PUBLISHER**.



Parts of a Book

Round Table Card Text



Front of Card

Back of Card

The page in a book that tells the title, author, and publisher is called what?

The year the book was published is called its **COPYRIGHT** date.

The list of chapters or stories in a book is called what?

The **TITLE PAGE** tells the title, author, and publisher of a book. It is often found at the beginning of a book, but now always.

An alphabetical list of subjects found in the back of the book is called what?

A list of a book's chapters or stories is called the **TABLE OF CONTENTS**.

What is the dictionary at the back of some books called?

The alphabetical list of subjects found in the back of a book is called an **INDEX**.



Parts of a Book

Round Table Card Answer Key

Front of Card

Back of Card

<p><i>First Question:</i></p> <p>What is the name of a book called?</p>	<p>The name of a book is called the TITLE of the book.</p>
<p>What is the writer of a book called?</p>	<p>A person who writes a book is called the AUTHOR of the book.</p>
<p>What is the artist who draws the pictures in a book called?</p>	<p>The artist is called the book's ILLUSTRATOR.</p>
<p>The back part of the book that faces outward when a book is on a shelf is called what?</p>	<p>The part of the book that faces outward when the book is on a shelf is the book's SPINE.</p>
<p>What is the middle, the actual words, of a book called?</p>	<p>The words that tell a story or supply information are called the TEXT or BODY of the book.</p>
<p>What is the outer part of a book called?</p>	<p>The outer part of a book is called a COVER. Sometimes the COVER is protected by a BOOK JACKET that can also be called a DUSTCOVER or DUSTJACKET.</p>
<p>The company that makes the book is called what?</p>	<p>The company that makes a book is called the book's PUBLISHER.</p>
<p>What is the year the book was published called?</p>	<p>The year the book was published is called its COPYRIGHT date.</p>
<p>The page in a book that tells the title, author, and publisher is called what?</p>	<p>The TITLE PAGE tells the title, author, and publisher of a book. It is often found at the beginning of a book, but now always.</p>
<p>The list of chapters or stories in a book is called what?</p>	<p>A list of a book's chapters or stories is called the TABLE OF CONTENTS.</p>
<p>An alphabetical list of subjects found in the back of the book is called what?</p>	<p>The alphabetical list of subjects found in the back of a book is called an INDEX.</p>
<p>What is the dictionary at the back of some books called?</p>	<p>A GLOSSARY is a dictionary found at the back of some books. It lists and defines important words in the book.</p>

COUPON

Tool Time Library Coupons

COUPON

Student Library Coupon

Student name: _____

Date issued: _____

**This coupon is good for _____ minutes
of free time in the library.**



Classroom teacher's signature: _____

Student Library Coupon

Student name: _____

Date issued: _____

**This coupon is good for "first choice"
to view and check out new books.**



Classroom teacher's signature: _____

Student Library Coupon

Student name: _____

Date issued: _____

**This coupon is good for _____ minutes
of computer time in the library.**



Classroom teacher's signature: _____